To

**The principal**

Sylhet Women’s Medical College

**Subject: prayer for transfer to department of Community Medicine**

Sir,

I beg most respectfully state that I was working as a lecture in the department of Biochemistry of SWMC since 1st January 2014. I was granted study leave from 1st July 2015 to present.

After completion of post graduation in community medicine (MPH) am rejoined in department of biochemistry. Now I like to be transferred in the department of community medicine as it will be great for my professional carrier.

Would you be kind enough to grant my transfer application and oblige thereby.

Thank you

**Dr.Sabrin Radi**

Lecturer

Dept. of Biochemistry